



## INFORMATION FROM THE PERSONAL DATA CONTROLLER

1. The administrator of your personal data is the Podlaskie Voivodeship represented by the Marshal and the Board of the Podlaskie Voivodeship with its registered office at ul. M. Curie- Skłodowskiej 14, 15-097 Białystok, tel. +48 (85) 66 54 172, e-mail: [kancelaria@podlaskie.eu](mailto:kancelaria@podlaskie.eu), [bip.podlaskie.eu](mailto:bip.podlaskie.eu).
2. The Administrator has appointed Mr. Robert Kursa to act as the Data Protection Inspector (IOD), whom you can contact at the e-mail address: [iod@podlaskie.eu](mailto:iod@podlaskie.eu) or via the Electronic Mailbox.
3. Your personal data will be processed for the purpose of organizing and documenting the business seminar, including registering participants, providing materials and information related to the event, and documenting the course of the event and archiving the aforementioned documentation.
4. The legal basis for the processing of personal data is the legal obligation incumbent on the controller (Article 6 paragraph 1 letter c) of the GDPR) specified in:
  - a) Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and financial rules for those funds and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy,
  - b) Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+) and repealing Regulation (EU) No 1296/2013 (OJ EU L 231 of 30.06.2021 p. 21, as amended) / Regulation (EU) 2021/1058 of the European Parliament and of the Council of 24 June 2021 on the European Regional Development Fund and the Cohesion Fund,
  - c) Act of 28 April 2022 on the principles of implementing tasks financed from European funds in the 2021-2027 financial perspective.
5. The processed data include the first and last name, position, the name of the institution and the e-mail address and, in strictly defined cases, the image. The processing will include:
  - a) storing data in an IT system and/or in paper form (in the form of an attendance list),
  - b) sending an e-mail confirming registration for the event and/or providing materials and information regarding the event and/or confirming participation in the event.
6. The Administrator may entrust the processing of data to other entities by means of separate processing entrustment agreements related to the provision of development and maintenance services of the IT system in which personal data will be processed and to entities providing archiving services.
7. Personal data will not be transferred to third countries or international organizations.
8. Personal data will be stored for the period of 5 years.





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9. You have the right to request access to the content of your personal data and the right to request their immediate rectification, supplementation or restriction of processing, provided that such requests comply with the provisions of law constituting the Administrator's legal obligation to process personal data.
10. You have the right to lodge a complaint regarding the non-compliance of the processing of personal data with the supervisory authority – the President of the Personal Data Protection Office ([uodo.gov.pl](http://uodo.gov.pl)) with its registered office in Warsaw at ul. Stawki 2).
11. Your personal data will not be used for automated decision-making or profiling as referred to in Article 22 of the Personal Data Protection Regulation.



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